

GLOW WDB FINANCE COMMITTEE
GC Career Center Room A
Draft Meeting Minutes
9/8/26

MEMBERS PRESENT: Norb Fuest, Patti Fales, Darren Burdick, Scott Gardner, Laurie Mancuso

WDB STAFF: Tracy VanVleck, Michelle Williams, Kristine Langless

GLOW SERVICE PROVIDERS: Kelly Kiebala, Beth Caton, Ryan Snyder, Teresa Van Son

Meeting Minutes of 6/9/26

The 6/9/26 GLOW WDB Finance Committee Meeting minutes were sent to members prior to the meeting. **VOTE>** Darren made the motion to approve 6/9/26 meeting minutes as presented. Patti seconded the motion; all members present were in favor and the minutes were approved.

PY2025 Budget Modifications

The board reviewed and approved standard 2025 year-end budget modifications. **VOTE>** Patti made the motion to approve the budget transfers, modifications and end of the year amendments. Darren seconded the motion; all members present were in favor, and the budget modifications were approved.

Carryover and Funding Notices

Tracy reported approval of the 80% expenditure waiver, and Kristine estimated carryover at approximately \$330,000, which will significantly enhance their training budget for adult and dislocated workers. Kristine noted that all \$300,000 in incentive funds had been spent.

NOA Status and Budget Updates

Tracy and Kristine discussed the status of Notice of Agreements (NOAs), with Kristine confirming receipt of the youth NOA but noting delays in receiving the dislocated worker to adult transfer NOA due to potential email issues at the state level. Tracy updated the team on budget discussion with FOTA, reporting that while no major funding cuts were anticipated, they advised continuing to seek grants and engage with counties about workforce development funding due to potential future cuts.

Performance Negotiations and Monitoring

Tracy reported that DOL has not provided any updates due to upcoming elections, and she expects no movement on state or federal levels until after the elections. Tracy is currently negotiating performance indicators with NYSDOL, having submitted a rebuttal to their initial projects and received a second round of negotiations with some expectations increased by 10%-13%. The main concern is around youth outcomes metrics due to limited funding.

Performance Projections and Negotiations

Tracy explained that performance projections come from the federal government and are broken down into state measures, with the organization typically outperforming most metrics by the fourth quarter. Tracy expressed concerns about some projections but noted they had communicated these in previous emails and negotiations.

PY25 FOTA Monitoring Implementation

Tracy announced that FOTA monitoring for PY25 will begin soon, starting with fiscal monitoring followed by performance monitoring, with only one finding last year in Livingston County

regarding a reconciliation issue that Kristine and her team are working on to resolve with FOTA. Kristine mentioned she has requested help from her counterpart Brian to address the reconciliation issue, which will begin in early October. The discussion concluded with Tracy inquiring about a statewide dislocated worker grant written by NYSDOL, through the allocation details and potential benefits for their area remain unclear.

Grant Applications and Challenges

Tracy outlined ongoing grant applications, including a consortium effort with BEAs, BOCES, and Economic Development through GLOW Works Inc., and mentioned OJET Wraparound Services grant through the New York Power Authority due at week's end. Tracy expressed hope for additional training and personal funds from these grants and offered to share application details with questions.

Grant Opportunities and RFP Committee

Tracy discussed grants and requested that team members send any new grant opportunities to her for evaluation. The group then discussed establishing an RFP committee, with Norb suggesting they either address this at the upcoming board meeting or reach out to potential committee members in advance.

Darren made the motion to adjourn the meeting at 4:18 pm; Scott seconded the motion; all members present were in favor, and the motion was carried. The meeting ended at 4:18 pm.

NEXT FINANCE COMMITTEE MEETING: TUESDAY, November 10, 2026, 4 – 5 pm.